

## **WORK PROGRAMME 20010/11**

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### **REASON FOR ITEM**

This report is to enable the Committee to review meeting dates and forward plans.

### **OPTIONS AVAILABLE TO THE COMMITTEE**

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### **INFORMATION**

**All meetings to start at 5.00pm**

<b>Meetings</b>	<b>Room</b>
<b>28 June 2010</b>	<b>CR 3</b>
<b>21 September 2010</b>	<b>CR 3A</b>
<b>15 December 2010</b>	<b>CR 3</b>
<b>10 March 2011</b>	<b>CR 3</b>

## AUDIT COMMITTEE

### 2010/11 DRAFT Work Programme

<b>28 June 2010</b>		
	<b>Fraud Awareness Survey</b>	<b>Head of Audit</b>
	<b>Consolidated Fraud Report</b>	<b>Head of Audit</b>
	<b>Review of the systems of Internal Audit – Head of Audit.</b>	<b>Head of Audit</b>
	<b>Approval of Accounts, including Annual Governance Statement</b>	<b>Director of Finance</b>
	<b>Head of Audit Annual Assurance Statement and opinion</b>	<b>Head of Audit</b>
	<b>Interim Use of Resources Assessment</b>	<b>Director of Finance/Deloitte</b>
	<b>Key Financial Audit Risk Relating to the Valuation of Icelandic Investments - PART II</b>	<b>Deloitte</b>
	<b>Audit Committee Annual Report to full Council</b>	<b>Head of Audit</b>

<b>Meeting Date</b>	<b>Item</b>	<b>Officer/member</b>
<b>21 September</b>		
	<b>External Audit Annual Governance Report</b>	<b>Director of Finance/Deloitte</b>
	<b>External Auditor's report on the Pension Fund Annual Report and on the Statement of Accounts 2009/10</b>	<b>Director of Finance/Deloitte</b>
	<b>Revised Treasury Management Practices</b>	<b>Senior Finance Manager – Corporate Finance</b>
	<b>Internal Audit Progress Report and plan amendments</b>	<b>Head of Audit</b>
	<b>Update on IFRS</b>	<b>Director of Finance</b>
	<b>Risk Management Quarter 1 Report – PART II</b>	<b>Risk Manager</b>

	<b>Revised Anti Fraud and Corruption Strategy</b>	<b>Head of Audit</b>
	<b>Audit Committee Work Programme</b>	<b>Democratic Services Manager</b>
	<b>Review progress on implementing actions arising from Committee self assessment.</b>	<b>Head of Audit / Chairman of Committee</b>

<b>15 December 2010</b>		
	<b>Internal Audit Progress Report and plan amendments</b>	<b>Head of Audit</b>
	<b>Conversion to International Financial Reporting Standards (IFRS) - update</b>	<b>Director of Finance</b>
	<b>Treasury Management Strategy 2010/11</b>	<b>Director of Finance</b>

<b>10 March 2011</b>	<b>Internal Audit Progress Report and plan amendments</b>	<b>Head of Audit</b>
	<b>Internal Audit Strategy and Audit Plan 2011-10</b>	<b>Head of Audit</b>
	<b>Review of Internal Audit Terms of Reference,</b>	<b>Head of Audit</b>
	<b>Annual Governance Statement – Interim Report</b>	<b>Head of Policy</b>
	<b>Conversion to International Financial Reporting Standards (IFRS) - update</b>	<b>Director of Finance</b>
	<b>Reserves and Balances Policy</b>	<b>Director of Finance</b>
	<b>Annual Audit Letter</b>	<b>Director of Finance/Deloitte</b>
	<b>Risk Management report Part II</b>	<b>Risk Manager</b>